



MONDAY 4 SEPTEMBER 2017

SENIOR SCHOOL

DAY 1 – STUDENTS RETURN

Dear Parents,

Welcome to the 2017-2018 school year! I hope you have enjoyed a summer vacation filled with fun and exciting memories with your loved ones. We will be thrilled to welcome all of you back to a new school year of learning and growing. I am excited and honoured to welcome every one of you to the beginning of a new school year at Mutiara International Grammar School. This school year will be a year of setting and reaching attainable goals, working harder and smarter and taking our school and student achievement to the next level of “GREATNESS”.

The following information outlines the schedule for Monday morning when the students arrive.

All students and staff are to assemble at the Grand Stand for a Welcome Back Assembly. School will celebrate Malaysia’s Independence Day on Monday 4th September 2017 with a flag-raising ceremony. Kindly refer to the schedule given below:

- 7:30 a.m. All students arrive at School.
- 7:45 a.m. Gates A and C will be closed to all vehicles. Only Gate B will remain open. Latecomers will be dropped off at Gate B.
- 7:50 a.m. Students and staff assemble in the front of the Porch for the flag-raising ceremony. (due to space constraint parents of Reception and Year 1 and parents of new students ONLY may join in)
- 8.20 a.m. End of Flag Raising Ceremony

IMPORTANT NOTICE

In the event that Monday 4th September 2017 is declared a Public Holiday to celebrate Malaysia’s success in the South East Asian (SEA) Games ending today, School will be closed. An announcement will be made on the School Facebook Page.

School will then open for Day 1 of Academic Year 2017-2018 on 5th September 2017. All planned activities (Independence Day Celebration will be deferred accordingly).

SCHOOL SCHEDULE

PERIOD 1: (7.40am – 8.30am)

8:20 -8:30: Form tutors will be asked to take their Tutor Group to their classroom for roll call and a variety of housekeeping matters will be discussed. This will run into Period 2 and Period 3.

Housekeeping matters can include:

- ✓ Welcome back from Form Tutor
- ✓ Distribution of timetables – Students to write out their timetables
- ✓ Tutor Group behavioural guidelines and set-up your Tutor Group expectations
- ✓ Students Birthdays are all collated for the Tutor & Year Coordinator
- ✓ Uniform and Grooming requirements
- ✓ ICT Policy & Social Media Policy re-visited – include Mobile Phone usage
- ✓ Inform the students about the Code of Conduct
- ✓ Bullying Policy – an overview, and it will not be tolerated
- ✓ Induction of the new School building – Tutors are to take students for a walk through the school so that they can orientate themselves and become familiar with the location of the classrooms
- ✓ Anything else that you need to discuss or review with your Tutor Group

PERIOD 4: (10.10am – 11.00am)

- ✓ Year 10 students to meet Mr Bradfield in the History Room – C8 for 30 minutes to run through their IGCSE subject selections. Period 4 Teachers are to accompany their class to Mr Bradfield's room and assist with supervision.
- ✓ Normal lessons begin for Year 7, 8, 9 & 11

LUNCH BREAK: 11.00am to 11.40am

PERIOD 5: 11.40 am – 12.30 am

- ✓ Normal lessons for ALL Senior School Classes

PERIOD 6: 12.30pm – 1.20pm

- ✓ Normal lessons for ALL Senior School Classes

AFTERNOON BREAK: 1.20pm – 1.40pm

PERIOD 7: 1.40pm – 2.30pm

- ✓ Normal lessons for ALL Senior School Classes

NEW STUDENTS

The Pastoral Department will attend to our new students. They will set up a buddy system to create friendships that enable to bond more closely with the school, friends, environment and increasing the likelihood of more positive school behaviour for all students.

2.30pm – School ends and students are dismissed

I hope that your child/children will have an enjoyable first day at school with the rest of our students and teachers.

We shall keep you informed regarding any changes that will take place in school.

Kind Regards,

Kunasunthary

Deputy Head of Senior School