



22nd March, 2019

MIGS/ADM/JS/PTC/PS/2019-0081

Dear Parents and Guardians,

JUNIOR SCHOOL: TERM 2 PARENT-TEACHER CONFERENCE

The parent-teacher conference (PTC) is an opportunity designed to give you information about your child's progress, development and learning needs. Teachers take this opportunity to connect with you, to answer any questions about your child's learning, address concerns, and to help define their role in the learning process of your child.

We would like to invite you to attend our Term 2 Parent-Teacher Conference on:

Date: Friday 29th March 2019
Time: From 7.30am to 1.00pm
Location: Classrooms in Block A, B and C

As parents, you are able to provide valuable information with regards to the cultural context of your child's learning, to assist teachers in addressing your child's learning needs and to discuss the report. Our teachers truly appreciate the educational home support that you provide at this time.

We aim to develop the student learning through positive and constructive feedback by identifying strengths and areas of growth. We also encourage student ownership with personal goal setting.

The conference will last for 10 minutes, with both your child's core subject teachers (English, math, science and humanities) as this will allow more openings on a Friday.

To book an appointment via our online booking system. Please follow these steps:

1. Go to <http://migs.edu.my>
2. Log in to the **Parent Portal** using this password: *MIGS1997mo*
3. Click on **Student Online Booking System (SOBS)**
4. Click on **Book Now** to make your booking
5. Bookings will close at **12pm on Thursday, 28th March, 2019**

Reports will be sent home with the students on Tuesday, 26th March 2019.

Please note: Specialist teachers will be seated in the classrooms in the new block 'C', located on the ground floor. An appointment time is not necessary and will be based on an open-queue availability, with parents using a *round robin* system. All classroom locations will be labelled with teacher names. Students are not required to attend school on the day. Our last day of school for term 2 is on Thursday, 28th March, 2019.

We look forward to seeing you on the **29th March 2019**.

Best regards,



MS J. JOHAMI
Head of Junior School