



18<sup>th</sup> January 2019

MIGS/ADM//SS/PS/2019-0039

Dear Parents/Guardians,

## WELCOME BACK – TERM 2 ACADEMIC YEAR 2018-2019

I would like to take this opportunity to welcome everyone back for Term 2.

This is the shortest term in the academic year, but it is one which is also busy as we implement mock exams for year 11, mid-term testing and online testing for senior school and ongoing assessment for junior school.

In welcoming everyone back, I would like to also take this time to update on a few procedural requests.

The first is that for Mock Exams (Year 11), please note that students are required to be in school for normal school hours and are not permitted to return home unless requested by parents.

In addition, a number of students have been ordering food to be delivered to school. While the school does its utmost to provide a good daily meal, we do realise that some students may not always like the menu. In that case, we prefer students to bring food from home which has been prepared at home. We will no longer be accepting food deliveries to the school unless for special purposes and specifically requested by parents. Please note that security has already been informed to not accept food deliveries.

Also in keeping with tighter policies in efficiency, students are no longer allowed to pass monies to teacher for any school purposes including fees, CCA and camps etc. All payments, MUST be paid to the accounts department accompanied with the correct permission forms signed by parents. Upon payment, the accounts staff will issue a notice of payment receipt.

Finally, I realise we have traffic congestion in the mornings and afternoons when picking up students, but I feel that everyone is being patient and we do get through the process quite well. However, one or two parents have noticed that some cars are being parked just off the Akleh downramp in front of school, and it has become a traffic distraction at times. I would request that parents not park along the main road at any time if dropping off or picking up students from school.

Life at school goes on and we look forward to providing further updates soon. Education is a work in progress!

Warmest Regards

**STEPHEN WEST**

Principal/Head of Senior School

