



MUTIARA INTERNATIONAL GRAMMAR SCHOOL SDN BHD

(391277-M)

DISCOVERING POTENTIAL • LEARNING TO CARE • RESPECTING DIFFERENCES

17th December 2019

MIGS/ADM/T1/SS/PS/2019-0112

Dear Parents and Guardians,

RE: MOCK EXAMINATION

We would like to inform you that the year 11 students would be sitting for the Mock Examinations dated 10th – 23th January 2020.

EXAM REGULATIONS

As a registered Cambridge Examinations Centre, we must follow precise examination guidelines, set by the examination board. For good practice, we will adhere to the requirements for our mock examinations. A copy of these regulations has already been given to your son/daughter as an essential reference. It is essential that our students familiarize themselves with these guidelines ahead of the examinations.

EQUIPMENT

Students must make sure they have all the correct equipment for all examinations. All items of equipment such as pens, pencils, mathematical instruments, etc. should be visible to the invigilators at all times. They must either use a transparent pencil case or clear plastic bag. They are only allowed to bring in a bottle of water and the label must be removed from the bottle. Pens should be black ink or ballpoint and may I remind students that correction pens or fluid are not allowed.

For mathematics and science examinations, students should make sure their calculators conform to the examination regulations. If in doubt, please check with your teacher before the examinations, allowing time to find a replacement should this be necessary. Remove any covers or instructions and place them under the chair during the examination and make sure the batteries are new.

PHONES & OTHER ELECTRONIC EQUIPMENT

Students are not allowed to bring any electronic equipment into the examination room, the school's advice is students must leave their mobile phone/smart watch/MP3 players etc at home as they will not be allowed to take them into the examination room. Anyone found in the possession of a mobile phone during the examination will be reported to the Examination Board and may be disqualified from that examination and any subsequent exams. The school takes no responsibility for equipment brought on site. A new rule for this year : Students are allowed to take wrist watches into the exam with them, but they must lay them out on their desk rather than wear them on their wrist.

DRESS CODE DURING THE EXAMS

Full school uniform must be worn at all times. PE attire is permitted on Tuesday, Wednesday and Thursday only.

Yours faithfully,


Mr Shahul Hameed
Examination Officer


Mr John Paul Birch
Principal

School Exam Rules & Instructions for students

Before the Commencement of the Examination

1. Remove all books and scraps of papers from the desks and classroom (check under the table-top covers and class notice board). Unauthorised materials are not allowed.
2. Students sitting for the examination must adhere to the school rules with regards to attire, hairstyle and accessories.
3. First paper for each day will begin punctually at 8:00 am.
4. All bags and files are to be placed neatly in the front of the classroom or side of the hall.
5. All students are to arrive in good time, line up in candidate number order outside the examination room. We aim for all candidates to be in their seats 10 minutes before the commencement of the examination.
6. Students are to check their pockets to ensure that there are no scraps of papers, notes and books in their possession.
7. Electronic gadgets and communication devices such as hand phones are not allowed. Only non-programmable calculators and approved dictionaries are allowed for certain papers.
8. No extra time will be given to the latecomers. Students who report 30 minutes after the paper has started will not be allowed to sit for the paper.
9. There should be absolute silence once students enter the examination room. during the examination and when papers are finished.
10. Read all instructions carefully upon receiving the question papers, but do not open the paper until instructed to do so.
11. Students are to follow the guidelines of the invigilator to ensure they have been given the correct subject papers, answer booklets etc.

During the Examination

After the Examination

1. At the end of each paper, remain quiet and ensure that all scripts are handed to the invigilator.
2. No student is allowed to take any writing paper, used or unused, out of the examination room.
3. Ensure that the examination room is clean before you leave the examination room.
4. No one is allowed to leave the examination room before the end of the period allotted for the paper.

Venue : North Wing – Block A Second Floor (Room - A5 & A6)

Date	Time	Time	Time	Time	Time
10-01-2020 FRIDAY	8am – 10.00am ESL 22/EFL 22	Break 10.00am- 10:30am	10:30am– 12.30pm MATHEMATICS 2		
13-01-2020 MONDAY	7:30am – 10.00am ICT PRACTICAL 22	Break 10.00am- 10:30am	10:30am– 12.30pm BIOLOGY 22&62	Break 12.30am- 1:00pm	1:00pm– 3pm BIOLOGY 42
14-01-2020 TUESDAY	7:30am – 10.00am ICT PRACTICAL 32	Break 10.00am- 10:30am	10:30am– 12.30pm BUSINESS STUDIES 12	Break 12.30am- 1:00pm	1:00pm– 3pm HISTORY 1
15-01-2020 WEDNESDAY	8am – 10.00am EFL 32	Break 10.00am- 10:30am	10:30am– 12.30pm GEOGRAPHY 13	Break 12.30am- 1:00pm	1:00pm– 3pm ACCOUNTING 12
16-01-2020 THURSDAY	8am – 10.00am ADDITIONAL MATHEMATIC S 12	Break 10.00am- 10:30am	10:30am– 12.30pm PHYSICS 22&62	Break 12.30am- 1:00pm	1:00pm– 3pm PHYSICS 42
17-01-2020 FRIDAY	8am – 10.00am HISTORY 2	Break 10.00am- 10:30am	10:30am– 12.30pm ACCOUNTING 22		
20-01-2020 MONDAY	8am – 10.00am IGCSE PE	Break 10.00am- 10:30am	10:30am– 12.30pm CHEMISTRY 22&62	Break 12.30am- 1:00pm	1:00pm– 3pm CHEMISTRY 42
21-01-2020 TUESDAY	8am – 10.00am BUSINESS STUDIES 22	Break 10.00am- 10:30am	10:30am– 12.30pm GEOGRAPHY 23	Break 12.30am- 1:00pm	1:00pm– 3pm ENGLISH LITERATURE 13
22-01-2020 WEDNESDAY	8am – 10.00am ADDITIONAL MATHEMATIC S 12 ENGLISH LITERATURE 23	Break 10.00am- 10:30am	10:30am– 12.30pm ICT THEORY	Break 12.30am- 1:00pm	1:00pm– 3pm GEOGRAPHY 43
23-01-2020 THURSDAY	7:30am –10 am MATHEMATIC S 4	Break 10.15am- 10:45am	10:30am– 12.30pm MANDARIN 1	Break 12.30am- 1:00pm	1:00pm– 3pm MANDARIN 2